

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

September 24, 2020

PRESENT: Randy Johnson, Bev Bartlett, Deb Lundberg, Megan Borchardt, Eileen Littig, Mary Johnson, Amy Payne, Pat Lassila, Tom Diedrick

EXCUSED: Mary Derginer, Robert Johnson

ABSENT: Sam Warpinski, Dennis Rader

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Jeremy Slusarek, Mary Schlautman, Tina Brunner, Nick Musson-GWAAR

The meeting was called to order by Chairperson Johnson at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 27, 2020:

Ms. Littig/Ms. Lundberg moved to approve the minutes for the August 27, 2020 Meeting. **MOTION CARRIED with no negative vote.**

COMMENTS FROM THE PUBLIC:

FINANCE REPORT:

A. REVIEW AND APPROVAL OF AUGUST 2020 FINANCE REPORT:

Ms. Bowers referred to the August 2020 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for August.

Ms. Lundberg/Ms. Bartlett moved to receive the August 2020 finance report and place on file. **MOTION CARRIED with no negative vote.**

B. REVIEW OF RESTRICTED DONATIONS:

Ms. Bowers reviewed the report of August 2020 Restricted Donations.

AGING UNIT SELF-ASSESSMENT – NICK MUSSON GWAAR:

Ms. Christianson shared that each year a representative from GWAAR meets with the ADRC leadership team to review annual goals. Mr. Nick Musson from GWAAR introduced himself to the ADRC Board of Directors. Mr. Musson shared his assessment of the ADRC's Aging Plan Goals/Accomplishments in the areas of:

- Nutrition
- Grounded Café'
- Technology
- ADRC Website/accessibility
- Education & Advocacy
- Caregiver Support
- Socialization

Mr. Musson is also looking forward to hearing more regarding Livable Communities and Equity/Diversity and Inclusion initiatives and would like to be a resource to assist in these efforts.

Ms. Littig/Supervisor Borchardt moved to receive the Aging Unit Self-Assessment report and place on file. **MOTION CARRIED with no negative vote.**

DIRECTORS REPORT:

A. HEALTH NAVIGATOR:

Ms. Christianson shared the history of the Health Navigator program. It was created through a partnership with Casa Alba to assist the Hispanic population to navigate the complexities of the health care system. Ms. Christianson shared that a

planning grant has been awarded and Steering and Advisory Committees have been created that includes community partners to prepare for application of a significant implementation grant that will be decided/awarded in 2021.

B. ADRC PHASE-BACK PLAN:

a. OPEN ENROLLMENT:

Ms. Brunner explained that Medicare Open Enrollment is beginning in October. Every year there are significant changes to plans. It can be challenging working virtually through complex information to identify the best options for customers. Ms. Brunner feels that it may be necessary and recommends that the Benefit team meet in person with customers who are challenged with technology or understanding of the options.

Ms. Christianson shared the latest updates regarding Covid 19 in Brown County from the Department of Health. Chairperson Johnson explained that each month the ADRC Board of Directors will review the Phase-Back and will decide the appropriate Phase for the ADRC.

Ms. Littig/Mr. Diedrick moved to remain at Level 1.5 of the Phase-Back Plan with additional accommodations to meet customers by appointment at the ADRC that have urgent need during Medicare Open Enrollment. **MOTION CARRIED with no negative vote.**

b. COVID-19 POLICY:

Ms. Giesen reviewed the proposed Covid-19 policy and procedures during the pandemic.

Ms. Littig/Ms. Payne moved to approve the Covid-19 Policy and Procedures. **MOTION CARRIED with no negative vote.**

C. BOARD MEMBER RECRUITMENT:

Tabled for October 2020 ADRC Board of Directors Meeting

D. EQUITY AND INCLUSION PLANNING:

Ms. Christianson shared that Ms. Katie Hamm will be speaking at the December All-Agency meeting on the topic of Equity and Inclusion. Ms. Christianson shared that ADRC Managers will be leading 5 bi-weekly small group sessions beginning in January 2021 to discuss this topic. Ms. Christianson asked that ADRC Board members attend the event in December and urged board members to participate in small group sessions as well.

STAFF REPORT: JEREMY SLUSAREK PROGRAMMING/GROUNDED CAFÉ' COORDINATOR:

Mr. Slusarek provided a report on Grounded Café, sharing that going into 2020 business was picking up momentum and had several significant donations from Give Big Green Bay and 100 Women Who Care. These donations have helped to keep Grounded Café during the Covid Pandemic.

Mr. Slusarek shared that programming is not being done in person but was exploring virtual options for customers to help with isolation and loneliness.

ANNOUNCEMENTS:

A. 85.21 PUBLIC HEARING INTEREST-

Ms. Giesen shared that there will be an upcoming public hearing for public transportation, she will share details when they are available.

Ms. Willems shared that the December ADRC Board of Director's meeting will be on Thursday December 17, 2020 at 8:30 AM changed from December 10, 2020.

NEXT MEETING – October 22, 2020 at 8:30 AM.

ADJOURN:

Ms. Lundberg/Mr. Diedrick moved to adjourn the meeting. **MOTION CARRIED with no negative vote.**

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator